

Dear parents and carers,

We have been working on the school app and website today to try and make sure that all of our communication from school is as easy as possible for parents to access and to be clear with parents where this communication can be found.

News is now Achievements

The *News Board* on the website and *News* tab on the app has been renamed *Achievements*. This is about sharing with parents our successes, our awards and the 'above and beyond' aspects of school life that the children have been involved in as a celebration within our school community. Going forward this will not be messages about routines or events.

Email Copies

On the app, you will now be able to find under the *Parents* tab a title that is called *Email Copies* this will have copies of all letters that are sent out by email so that you can go back and refer to them if needed.

Messages

The *Messages* tab on the app, will be for reminders that we have already communicated by email previously or for urgent messages that need communicating quickly to parents e.g. school closure, individual message to a parent or change of menus for dinner, club arrangements etc.

Calendar

The *Calendar* shows dates of events that we have planned in school, and we give as much notice as possible for these events. As we move through the year and when there is further information available for these events such as times and arrangements, this information can be accessed by clicking on the date on the calendar. You can see there is more information for a particular date available by a small arrow on the right-hand side.

I hope that these changes will continue to strengthen communication between school and home. If you would like any further support with the app or website, please contact the school office.

Thank you

Mrs K Thomas

Sent via

School Life